



भा.कृ.अनु.प.- राष्ट्रीय मृदा सर्वेक्षण एवं भूमि उपयोग नियोजन ब्यूरो
ICAR-National Bureau of Soil Survey and Land Use Planning

अमरावती रोड, नागपुर / Amravati Road, Nagpur - 440 033

फोन / Phone : 0712-2500545, 2500664 Extn. 106, 120 ईमेल / Email : director-nbsslup@icar.org.in

F. No. 3-154/2026-Admn/E-424010/

Date: 11.05.2026

To

1. All the Directors/Project Directors of ICAR Institutes /NRCs/ATARIs/ Bureaus/Zonal Project Directors.
2. The Deputy Secretary (Admn), ICAR Krishin Bhavan, New Delhi-110 001.
3. The Under Secretary (Horti. Sciences Div.), Krishi Anusandhan Bhawan-II, New Delhi -110 012

Subject : Filling up the following administrative posts on deputation basis at ICAR –NBSS&LUP, Nagpur and its Regional Centres – reg.

Sir,

It is proposed to fill up the following administrative posts on deputation basis. The particulars of posts / eligibility etc. are detailed below:-

| Sl. No. | Particular of posts and Place of posting | Category | Pay Bands / Grade Pay | Eligibility |
|---------|--|----------|---|---|
| 1. | Assistant (Five posts) Nagpur, Bangalore, Kolkata, Jorhat, Delhi | 5-UR | Pay Level 6 in the pay matrix (Pay band Rs. 9300-34800 + Grade Pay Rs. 4200/- pre-revised) | By deputation amongst the officials of ICAR system or central Government or State Government or Union Territories or Autonomous Bodies or PSUs (i) Holding analogous post on regular basis in parent cadre/department OR (ii) Having 10 years or regular service in the Pay Level-4 Rs. 025500-81100 (pre revised Pay Band -1, Rs. 5200-20200with Grade Pay of Rs. 2400) in parent cadre / department. Preference in deputation will be given to the officials of ICAR System |
| 2. | Upper Division Clerk (Three posts) Nagpur, Bangalore, Kolkata, New Delhi and Jorhat | 3-UR | Pay Level 4 in the pay matrix (Pay Band Rs. 5200-20200 + Grade Pay Rs. 2400/- pre-revised) | Holding analogous post in the similar capacity OR Lower Division Clerk in the Pay Band PB-1 Rs. 5200-20200 + Grade Pay Rs. 1900 with minimum of 8 years regular service in the Grade Preference in deputation will be given to the officials of ICAR System |
| 3. | Lower Division Clerk (Five post) Nagpur, Bangalore, Kolkata, New Delhi and Jorhat | 5-UR | Pay Level 2 in the pay matrix (Pay Band Rs. 5200-20200 + Grade Pay Rs. 1900/- pre-revised) | Holding analogous post in the similar capacity with three years of service Preference in deputation will be given to the officials of ICAR System |

The aforesaid filling up of vacant posts of Assistant, UDC, and LDC through deputation shall be governed by the Group 'B' and Group 'C' Recruitment Rules for Administrative Posts notified by ICAR vide OM No. Admn.11-2/2022-R&P dated 07.06.2023, and OM Nos. Admn.11-3/2025-R&P(III) dated 17.04.2026 and Admn.11-3/2025-R&P(IV) dated 17.04.2026.

It is requested that the above vacancies may please be circulated amongst the eligible employees of ICAR Institutes and their regional stations and necessary particulars of such candidates who are willing to apply for the posts and can be immediately relieved may be forwarded in the prescribed proforma along with the following documents.

- I. Xerox copies of APARs for last three/five years duly attested.
- II. Certificate to the effect that no disciplinary proceedings are pending/contemplated against the official.
- III. Undertaking of candidate that "in the event of his transfer, he will be placed at the bottom of the concerned cadre and he has to start afresh his services from the date of his joining in the transferred institute

The **last date of receipt of application is 30.6.2026**. Incomplete applications and those received after prescribed date or without APARs and certificates as desired above will not be entertained.

This issues with the approval of the Director, ICAR-NBSS&LUP, Nagpur.

Yours faithfully,

(Toran Prasad)

Administrative Officer

PROFORMA

Application for the Post of _____

| | | | |
|----|---|---|--|
| 1. | Name of the candidate (IN BLOCK LETTERS) | : | |
| 2. | Name of the Institute where the candidate is working now | : | |
| 3. | Date of Birth & Age | : | |
| 4. | Present post held on regular basis with date of appointment and basic pay with Pay Band + Grade Pay | : | |
| 5. | Whether permanent/temporary | : | |
| 6. | Education & other qualification | : | |
| 7. | Whether belongs to SC/ST/OBC | : | |
| 8. | Preferences for place of posting | : | |
| 9. | Brief particulars of the service including the present post | | |

| Post held | Pay Band+ Grade Pay | Period | | Office | Nature of duties performed |
|-----------|---------------------|--------|----|--------|----------------------------|
| | | From | To | | |
| | | | | | |

9. Whether opted for ICAR Service :
10. Any other Information/particulars :
relevant to the service of the applicant

I hereby declare that all the statements made above are complete and correct to the best of my knowledge and belief. In the event of any information found false or incorrect at the time before or after the selection of deputation/permanent transfer, action may be taken against me and I shall abide by the decision of the National Bureau of Soil Survey and Land Use Planning, Amravati Road, Nagpur-440 033

Signature of the applicant

Date :

Certificate to be furnished by the Head of Department/Office

Certified that the information furnished by the candidate has been verified from the officer/service records.

Date :

Place :

Signature with seal