



भाकृअनुप-राष्ट्रीय मृदा सर्वेक्षण और भूमि उपयोग नियोजन ब्यूरो
ICAR-National Bureau of Soil Survey & Land Use Planning

कृषि सहयोग एवं किसान कल्याण मंत्रालय, भारत सरकार

Ministry of Agriculture and Farmers Welfare, Govt. of India



क्षेत्रीय केंद्र, कोलकाता, सेक्टर- II, ब्लॉक - डीके, साल्ट लेक, कोलकाता - 700091, पश्चिम बंगाल। भारत
Regional Centre, Kolkata, Sec- II, Block – DK, Salt Lake, Kolkata - 700091, West Bengal, India

F. No. Kol/S-2(27)/286

Dated.13.08.2026

Notice Inviting Tender (NIT)

The Head, ICAR-NBSS&LUP, Regional Centre Kolkata invites tender on CPPP in two bid systems for “Exterior and Interior Repairing of Office Building with painting and plumbing work at ICAR-NBSS&LUP, Regional Centre Kolkata” from reputed firms with adequate experience in relevant field, having financial capability & are registered with CPWD, PWD or other Central/State Govt./Semi Govt. agencies.

The information & schedule of dates are mentioned below:

Description of work	Exterior and Interior Repairing of Office Building with painting and plumbing work at ICAR-NBSS&LUP, Regional Centre Kolkata
CPPP Tender ID	2026_DARE_922015_1
Type of Tender	Two Bid System Technical & Financial Bids to be submitted separately.
Last Day of Bid Submission	14-Sep-2026 06:00 PM
Bid Validity	90 days
EMD (Refundable)	Bidders must submit the EMD amounting to ₹50,000 (Rupees fifty thousand only) in the name of “ICAR-NBSS&LUP, Regional Centre Kolkata”
Performance Security Deposit	Bidders must submit the Performance Security Deposit of 5% in the name “ICAR-NBSS&LUP, Regional Centre Kolkata”
Defect Liability Period	The Security Deposit will be retained for a period of 12 months from the date of completion of work.
The Tender document is also available at our website	https://icar-nbsslup.org.in/
Address for communication	The Head, ICAR-NBSS&LUP, Regional Centre Kolkata, Sector-II, Block-DK, Salt Lake city, Kolkata– 700091 -Ph (033) 4007 1422, 4007 1626
E-mail	head.nbsscal@gmail.com

Yours faithfully,

Sd/-

Asstt Admn. Officer

For & on behalf of the HRC Kolkata

1. Notice & General Information

- 1.1 Bids must be submitted online through CPPP within the stipulated date & time.
- 1.2 Tender documents can be downloaded from:
 - <https://icar-nbsslup.org.in>
 - <https://eprocure.gov.in/eprocure/app>
- 1.3 Any corrigendum/modification will be published only on the above websites. Bidders must check regularly.
- 1.4 **For clarification, contact: head.nbsscal@gmail.com**
- 1.5 Conditional, incomplete, bid with vague terms or non-responsive bids will be rejected.
- 1.6 ICAR-NBSS&LUP reserves the right to accept/reject any or all bids without assigning reasons.
- 1.7 Prices must be in INR, inclusive of all taxes (GST, labour cess, statutory charges). No escalation permitted.

2. Earnest Money Deposit (EMD) & Security Deposit

- 2.1 EMD in favour of ICAR -NBSS&LUP, Regional Centre Kolkata amounting to ₹50,000 (Rupees fifty thousand only) must be submitted with the bid. & The physical EMD should be submitted in the office by hand or by post addressed to the Asstt Admn Officer, ICAR-National Bureau of Soil Survey & Land Use Planning, Regional Centre Kolkata, Sector-II, Block-DK, Salt Lake city, Kolkata-700091 on or before Bid Submission End date and time
- 2.2 Exemption is available for EMD for NSIC/MSME registered bidders with valid certificate as per rule.
- 2.3 EMD will be forfeited if:
 - Any false information is given.
 - Bidder withdraws bid during validity.
 - Bidder fails to sign agreement or furnish security.
 - Work is not taken up after award.
- 2.4 Successful bidder must submit Performance Security of 5% within 7 days of work order.
- 2.5 Security Deposit will be retained for 12 (twelve) months after completion & forfeited for poor workmanship, delay or breach of contract.
- 2.6 In case of failure to execute the work, the Institute reserves the right to get the work executed through alternate agency at the **risk & cost of contractor**, and recover excess expenditure from dues/security deposit.
- 2.7 No interest on security deposit and earnest money deposit shall be paid by the Institute to the tenderer.

3. Contract Agreement & Execution

- 3.1 Successful bidder must sign an agreement on non-judicial stamp paper of ₹100/- within 07 days of work order.
- 3.2 Work must commence from the next day of signing of agreement between the two parties and completed within 90 days from the day of initiation of work on site. (unless extended for valid reasons).
- 3.3 Any damage to Institute property during execution must be repaired at contractor's cost, if not repaired, then the cost of its repair will be deducted from the final payment to the Contractor.
- 3.4 The contract shall be non-transferable & non-assignable.
- 3.5 Bidders must visit and verify the site before bidding. All Bidders shall be deemed to have inspected site conditions before quoting; no extra claim shall be entertained later.
- 3.6 The bidder shall mandatorily visit the site & assess the actual conditions before quoting. A site visit report must be submitted along with the Technical Bid. Failure to submit the same will lead to rejection of the bid. No claim on account of lack of site knowledge shall be entertained at any stage.

4. Payment Terms

- 4.1 No advance payment.
- 4.2 Payment only after 100% completion & acceptance of work on actual measured quantity basis, through NEFT/RTGS.
- 4.3 No part payment will be made.
- 4.4 Statutory deductions (Income Tax, Labour Cess @1%, TDS on GST etc.) will be made as per Govt. norms as applicable.
- 4.5 Water & electricity charges @1% to be deducted from final bill.
- 4.6 No claim for additional payment due to misunderstanding of site conditions, specifications or scope shall be entertained.

5. Penalty, Risk & Liability

- 5.1 Delay beyond scheduled period will attract penalty @0.5% of order value per week, up to 10% max.
- 5.2 If delay exceeds 4 weeks, order may be cancelled at contractor's risk & cost.
- 5.3 Unsatisfactory service, breach of contract or failure to attend complaints within 3 days will invite termination & forfeiture of security.
- 5.4 Contractor shall bear full responsibility for accidents, injuries or deaths of workers; ICAR-NBSS&LUP, Regional Centre Kolkata will not be liable.
- 5.5 Substandard work/material shall be rejected & no payment shall be made for such work.

6. Labour & Safety Compliance

- 6.1 Contractor shall comply with all labour laws (Minimum Wages Act, Contract Labour Act, EPF, ESI, etc.).
- 6.2 Muster roll, payment records & registers must be maintained at contractor's cost.
- 6.3 Workers must carry Photo Identity Cards issued at contractor's cost.
- 6.4 Child labour is strictly prohibited.
- 6.5 Safety equipment must be worn at the time of working by labour.

7. Evaluation & Award of Contract

- 7.1 Evaluation will be in two stages:
 - Technical Evaluation by committee.
 - Financial Evaluation of technically qualified bids.
- 7.2 Contract awarded on Lowest Evaluated Price (L1) basis, subject to eligibility.
- 7.3 If two bidders quote the same L1, bidder with higher average turnover in the preceding 3 years will be selected; if equal, decision rests with ICAR-NBSS&LUP.
- 7.4 Lowest rate alone does not guarantee award; compliance with all terms is mandatory.

8. Warranty Clause

- 8.1 Agreement will include declaration of warranty for work undertaken. & there should be a warranty of minimum 1 year from the date of generation of Bill (After completion of work). Any defect arising due to workmanship shall be rectified by the contractor **within 10 days of intimation**, failing which the same shall be rectified at the **risk & cost of contractor**.

9. General Terms & Conditions

- 9.1 Quantity of work may vary; payment will be based on actual measurements.

- 9.2 Contractor must ensure cleanliness; stains/paint marks left will attract penalty/deductions.
- 9.3 Contractor & staff must maintain courteous behaviour with Institute personnel.
- 9.4 No modification of tender terms after submission will be allowed, other than quantities of schedules work as per the site condition.
- 9.5 Jurisdiction of disputes: Kolkata, West Bengal.
- 9.6 Head, ICAR-NBSS&LUP, will be the final authority in any & all disputes & contract matters.
- 9.7 ICAR-NBSS&LUP reserves the right to amend/cancel the tender or contract at any time without assigning reasons.
- 9.8 All provisions of GFR & Govt. of India procurement rules via CPPP shall apply
- 9.9 Rates shall remain firm & fixed for entire contract period; no escalation on any account shall be admissible.
- 9.10 Force Majeure: Delay due to unforeseen events (natural calamities, war, strikes, etc.) may be considered subject to timely written intimation by the contractor.

❖ All rates must be inclusive of materials, tools & paints, transport, labour, GST (applicable) & all the other arrangement required for the completion of the work.

----Sd----

Asstt Admn. Officer

Annexure-I

Scope of Work

1. The contract is for “Exterior and Interior Repairing of Office Building with painting and plumbing work at ICAR-NBSS&LUP, Regional Centre Kolkata”.
2. Work shall be executed strictly as per specifications in Schedule of Works.
3. The materials to be used for the purpose of repairs/ renovation should be ISI Mark, Good /Branded materials to be used.
4. Contractor must arrange all tools, ladders, scaffolding, safety gear & labour at his own cost.
5. Labour must be skilled, experienced & insured against accidents.

Work details:-

S. No.	Location	Description	Unit	Quantity
1	Exterior	Stripping off worn out plaster and raking out joints of walls, ceilings etc upto any height and in any floor including removing rubbish within a lead of 150m as directed.	sqm	475.00
2	Exterior	Cleaning the exposed reinforcement preferably upto full diameter by wire brush, Reinforcement for reinforced concrete work in all sorts of structures including distribution bars, stirrups, binders etc. including supply of rods, initial straightening and removal of loose rust (if necessary), Applying two coats of polymer based rust removing compound left for 24 hours, removing the coating and then applying two (2) coats of polymer modified anti corrosive protective coating formulated to inhibit the corrosion of reinforcement as per manufacturer's specification. Plaster (to wall, floor, ceiling etc.) with sand and cement mortar including rounding off or chamfering corners as directed and raking out joints including throating, nosing and drip course, scaffolding/staging where necessary at any height. With 1:5 cement mortar, 15mm thick plaster.	sqm	475.00
3	Exterior	Applying Exterior Grade Acrylic primer of approved quality and brand (ICI Deluxe Weather Shield Alkali bloc or equivalent) on plastered or concrete surface old or new surface to receive decorative textured (matt finish) or smooth finish acrylic exterior emulsion paint including scraping and preparing the surface thoroughly, complete as per manufacturer's specification and as per direction of the EIC at any floor. One Coat applied @ 0.9 ltr/ 10 sqm. (Make: ICI/ Asian Paints/ Berger/ Nerolac) (Including stair)	Sq.m	2250.00

4	Exterior	Protective and Decorative Acrylic exterior emulsion paint of approved quality and brand (ICI Deluxe Weather shield Max, Apex ultima of Asian paint, Barger Weather coat long life or equivalent), as per manufacturer's specification and as per direction of Engineer-In-Charge to be applied over acrylic primer as required. The rate includes cost of material, labour, scaffolding and all incidental charges but excluding the cost of primer. Two or more coats applied @ 1.67 ltr/ 10 sqm with Super protective 100% Acrylic Emulsion paint. Rate is inclusive of applying additional coats wherever required to achieve even shade and colour. (Including Stair)	Sq.m	2250.00
5	Exterior	Priming one coat on MS or other metal surface with synthetic oil bound primer of approved quality including smoothening surfaces by sand papering etc. (This item is applicable to new work or old work when the original surface has been exposed by removal of old paint). Painting with best quality synthetic enamel paint of approved make and brand (ICI Deluxe 5 in 1 or Equivalent) including smoothening surface by sand papering etc. including using of approved putty etc. on the surface, if necessary. Two coats (with any shade except white) with super gloss (hi-gloss) of approved quality. Size :4 ft x3 ft	Nos.	200.00
6	Exterior	Priming one coat on timber with synthetic oil bound primer of approved quality including smoothening surfaces by sand papering etc. (This item is applicable to new work or old work when the original surface has been exposed by removal of old paint). Painting with best quality synthetic enamel paint of approved make and brand including smoothening surface by sand papering etc. including using of approved putty etc. on the surface, if necessary. Two coats (with any shade except white) with super gloss (hi-gloss) of approved quality on timber	Nos.	200.00
7	Rain water/ SWR pipe	Dismantling and removing damaged rain water/drainage pipe line of approved make and providing and fixing new unplasticized PVC (uPVC) SWR pipes conforming to IS:13592 including all necessary fittings such as bends, tees, offsets, door tees, clamps, sockets, solvent cement, cutting and making good the walls/floors, testing for leakage, disposal of unserviceable materials and all labour, materials, tools and plants complete as per specifications and direction of Engineer-in-Charge.	RM	350.00
8	Interior (Corridor)	Dismantling old plaster or skirting raking out joints and cleaning the surface for plaster including disposal of rubbish to the dumping ground or as directed	Sqm	278.00
9	Interior (Corridor)	Plaster (to wall, floor, ceiling etc.) with sand and cement mortar including rounding off or chamfering corners as directed and raking out joints including throating, nosing and drip course, scaffolding/staging where necessary at any height. With 1:6 cement mortar, 15mm thick plaster	Sqm	278.00

10	Interior (Corridor)	Providing and applying white cement based putty of average thickness 1 mm, of approved brand and manufacturer, over the plastered wall surface to prepare the surface even and smooth all complete including removing of old/ dilapidated putty wherever necessary.	Sqm	278.00
11	Interior (Corridor)	Applying priming coats (One or more coat) with water thinnable cement primer of approved brand and manufacture on wall surface, having low VOC (Volatile Organic Compound less than 50 grams/litre) content including scraping and preparing the surface thoroughly, removing of dust etc all complete as per manufacturer's specification and direction of the EIC (At any Floor). Make: Asian Paints/ ICI Dulux/ Berger.	Sqm	753.00
12	Interior (Corridor)	Wall painting with premium acrylic emulsion paint of interior grade, having VOC (Volatile Organic Compound) content less than 50 grams/ litre of approved brand and manufacture (Asian Paints Apcolite/ ICI Dulux Super Clean / Berger Easy clean), applying Two or more coats to achieve even shade and colour as per direction and satisfaction of EIC.	Sqm	753.00
13	Interior (Corridor)	Painting with best quality synthetic enamel paint of approved make and brand (ICI Dulux 5 in 1 or Equivalent) including smoothening surface by sand papering etc. including using of approved putty etc. on the surface, if necessary. Two coats (with any shade except white) with super gloss (hi-gloss) of approved quality on steel or other metal surface including Stair railing	RM	110.00
14	Misc Work	Proving and fixing in position clear glass as per existing for windows, glazing elements etc wherever directed including necessary hardware, fittings, fixtures etc complete as per existing, only wherever its broken before taking up the work as per directions of Engineer in charge, complete	Nos	40.00
15	Misc Work	Repairing windows (only shutters) if necessary, including removing the shutter and refixing them as before: a) removing the existing shutter carefully and replacing the broken wooden member & refixing the shutter as per original complete. Cu.m 1.0 b) removing the shutter carefully from the other intact hinge and replacing the damaged/broken hinge and providing and fixing approved quality SS hinge 100 mm long complete removing existing non-functioning tower bolt and replacing it with new SS tower bolt 125 mm long or as per existing size with necessary SS screws complete. if windows are not closing properly, scrapping the excess wood and making the window smooth for opening/ closing complete.	Nos	25.00

16	Aluminum window	Replacement of existing wooden window with two track powder coated aluminum windows in 20 gauge standard tubular sections of approved make having two glazed panels of appropriate size running on two separate tracks in the channel conforming to IS: 733 and IS: 1285, fixing with dash fasteners of required dia and size, including necessary filling up the gaps at junctions, i.e. at itop, bottom and sides with required EPDM rubber/ neoprene gasket etc. Size: 4 ft by 3 ft.	Nos	95.00
17	Garage Floor	Repairing of damaged PCC flooring by dismantling the existing broken and loose cement concrete floor, cleaning the surface, providing and laying Plain Cement Concrete 1:2:4 (1 cement : 2 coarse sand : 4 graded stone aggregate 20 mm nominal size) in required thickness, including leveling, finishing with neat cement, curing, disposal of dismantled materials, and all labour, materials, tools, plants, scaffolding and incidental charges complete as directed by Engineer-in-Charge	Sqm	120.00

Annexure-II

(MANDATE FORM FOR BANKING DETAILS)

(On the letter head of the Firm)

Name of the firm : -----

Registered/Postal Address : -----

1.	Name of the account holder	
2.	Complete contact address of account holder	
3.	Mobile No	
4.	E-Mail Address	
5.	PAN No.	
6.	GST No.	
7.	Aadhaar Number	
8.	Bank Details: a) Bank Name b) Branch Address c) Account No. d) IFSC Code	

SIGNATURE OF THE BIDDER WITH STAMP

TENDER ACCEPTANCE LETTER
(On the letter head of the Firm)

Date: _____

To,
The Head
ICAR - National Bureau of Soil Survey & Land Use Planning,
Regional Centre Kolkata
Sector-II, Block-DK, Salt Lake city
Kolkata- 700091

Sub: Acceptance of Terms & Conditions of Tender

Tender Reference No.: _____

Name of Tender / Work: _____

Sir,

1. I/We have downloaded/obtained the tender document(s) for the above-mentioned tender/work from the website(s) _____, as per your advertisement.
2. I/We hereby certify that I/We have read the entire terms & conditions of the tender documents (including annexures, schedules, corrigendum(s), etc.) and agree to abide by them.
3. I/We hereby unconditionally accept the tender conditions in totality and agree to provide the services as specified in the tender document/work order at the quoted rates. The offer shall remain valid for 90 days, and the quoted rates will remain valid till completion of the work/contract period.
4. I/We do hereby declare that our Firm/Company has not been blacklisted or debarred by any Government Department/Public Sector Undertaking.
5. I/We hereby declare that no legal case is pending against my/our Firm/Company.
6. I/We further certify that all information furnished by our Firm/Company is true & correct. In case any information is found false/incorrect or violated, the Institute reserves the right to reject our bid or terminate the contract without notice, including forfeiture of the earnest money deposit, without prejudice to any other legal remedies.

Yours Faithfully,

(Signature of the Bidder with Official Seal)

Name: _____

Designation: _____

Firm/Company: _____

(On the letter head of the Firm)

Details of Works/job during the last 3 years

S. No.	Name of the Department Organization & Name of the Contact Person with Ph. No.	Period		Value of the Work Order (Rs.)	Remarks	Supporting documents Enclosed at Page No.
		From	To			
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						

(Name & Designation of the authorized official with seal)

Check List of Documents Submitted for Technical Bid

Sr. No.	Supporting Documents (self-attested documents should be attached)	Enclosed Yes/No
1.	Valid Firm registration certificate from the appropriate Authority [Registration under Shop & establishment Act 1948 (West bengal) /the Indian companies Act,1956/or any other Act.]	
2.	Legal Status of firm: Sole Proprietorship / Partnership Firm / Company (Attach relevant supporting documents)	
3.	Certificate of registration under CPWD/PWD/ State or Central govt agencies.	
4.	Attested copy of experience certificate of having successfully completed similar works in any govt associated establishment during the last 3 years, should be either of the following: - Two similar completed works, each costing not less than ₹5 lakhs - One similar completed work, more than ₹15 Lakhs Similar work: Experience in renovation work, etc. (Documentary evidence must be enclosed)	
5.	Scanned copy of Turnover of the business should be ₹20 lakh per year in the preceding 3 years, certified by Chartered Accountant.	
6.	Attached Copy of GST registration.	
7.	Original DD for EMD in favour of ICAR - NBSS&LUP payable at Regional Centre Kolkata.	
8.	If the firm is exempted for EMD, the copy of necessary certificate may be provided under any State Govt, Central Govt, CPWD or other regulations.	
9.	Tender acceptance letter	
10.	Bank Account Details: Cancelled Cheque or Other Documentary Proof of Bank Account along with mandate form.	
11.	Income Tax returns for last 3 financial years must be attached	
12.	Site visit certificate	
13.	The tenderer is required to upload whole tender documents duly signed & stamped as a token of acceptance of NBSS&LUP tender terms & conditions.	

❖ **Upload all the above documents in PDF format. Use 1 pdf for 1 document & don't repeat any document unnecessarily. In case of non-submission, bid will be summarily rejected.**

(Name & Designation of the Authorized Person with seal)